

FACULTY SENATE SCHEDULE OF ACTIVITIES 2006-2007 Academic Year

Fall Semester 2006

Faculty Senate Steering Committee Meetings

Steering Committee meetings are held the first Monday of each month except January, when the Steering Committee meeting is held on a different day of the week.

1. **Monday, September 11, 2006** 12:00 p.m. Tucker Hall, Room 113
2. **Monday, October 2, 2006** 12:00 p.m. Tucker Hall, Room 113
3. **Monday, November 6, 2006** 12:00 p.m. Tucker Hall, Room 113
4. **Monday, December 4, 2006** 12:00 p.m. Tucker Hall, Room 113

Faculty Senate Meetings

Faculty Senate meetings are held the third Tuesday of each month except for **December** and **May**, when meetings are held at a different time of the month.

1. **Tuesday, September 19, 2006** 3:00 p.m. Lee Hall Auditorium
2. **Tuesday, October 17, 2006** 3:00 p.m. Lee Hall Auditorium
3. **Tuesday, November 21, 2006** 3:00 p.m. Lee Hall Auditorium
4. **Monday, December 11, 2006** 3:00 p.m. Lee Hall Auditorium

Swearing-in of new Faculty Senators for the 2005-2006 Academic Year

The Swearing-in of the new Senators will be done at the **Tuesday, September 19, 2006**, Faculty Senate meeting.

Faculty Senate Annual Retreat/Meeting

When: Wednesday, May 2, 2007
Where: Teleconference Center
Time: 9:00 a.m. – 3:00 p.m.

Spring Semester 2007

Faculty Senate Steering Committee Meetings

1. **Monday, January 8, 2007** 12:00 p.m. Tucker Hall, Room 113
2. **Monday, February 5, 2007** 12:00 p.m. Tucker Hall, Room 113
3. **Monday, March 12, 2007** 12:00 p.m. Tucker Hall, Room 113
4. **Monday, April 2, 2007** 12:00 p.m. Tucker Hall, Room 113

Faculty Senate Meetings

1. **Tuesday, January 16, 2007** 3:00 p.m. Lee Hall Auditorium
2. **Tuesday, February 20, 2007** 3:00 p.m. Lee Hall Auditorium
3. **Tuesday, March 20, 2007** 3:00 p.m. Lee Hall Auditorium
4. **Tuesday, April 17, 2007** 3:00 p.m. Lee Hall Auditorium
5. **Wednesday, May 2, 2007** 9:00 a.m. Teleconference Center

Selection of Teachers, Advisors, and Advanced Teachers of the Year:

Nominations for Teachers, Advisers, and Advanced Teachers of the Year will be accepted **Monday, October 16, 2006** through **Monday, November 20, 2006**, in the Provost and Vice President for Academic Affairs office until 5:00 p.m. Nominations may be mailed or hand-delivered to the Provost and Vice President for Academic Affairs Office.

NOTE: Nomination forms and criteria for the awards are available on line at www.famu.edu/about/admin/vpa and in the following offices:

1. Provost and Vice President for Academic Affairs Office
2. Coleman Library
3. Deans' Offices
4. Faculty Senate Office, and the
5. Student Government Association Office

The Provost will inform all nominees of their nomination by **Friday, December 8, 2006**.

All nominees must submit applications for committee evaluations no later

than **Friday, February 16, 2007**. The Teacher, Adviser, and Advanced Teacher of the Year evaluations will be conducted from **Monday, February 26, 2007, to Monday, March 5, 2007**.

The Teacher/Adviser, and Advanced Teacher of the Year Committees will interview award finalists **Tuesday, March 13 - Friday, March 16, 2007**.

The Teacher/Adviser, and Advanced Teacher of the Year committees must submit their recommendations of award recipients to the office of The Faculty Senate by **Monday, March 19, 2007**.

Note: All dates are contingent upon the number of applicants. Temporary employees, such as OPS personnel, visiting professors, adjunct professors, and others, are ineligible for these awards.

Selection of Honorary Doctoral Degree Candidates

The deadlines for nominating Honorary Doctoral Degree candidates: on **October 6, 2006; February 9, 2007; and March 16, 2007**.

The Faculty Senate Honorary Doctoral Degree Committee will review applications for the honorary doctoral degree according to the following schedule: **October 2 - 6, 2006 (Fall); February 12 - 16, 2007 (Spring); and April 2 - 6, 2007 (Summer)**.

The Faculty Senate will approve all honorary doctoral degree candidates by **October 13, 2006 (Fall); February 23, 2007 (Spring); and April 20, 2007 (Summer)**. The Provost and Vice President for Academic Affairs shall make recommendations to the University President by **October 27, 2006 (Fall); February 23, 2007 (Spring); and April 28, 2007 (Summer)**. The University President shall make recommendations to the FAMU Board of Trustees by **November 3, 2006 (Fall); March 2, 2007 (Spring); and May 4, 2007 (Summer)**. The FAMU Board of Trustees shall approve recipients by **November 10, 2006 (Fall); March 23, 2007 (Spring); and May 31, 2007 (Summer)**.

Selection of Professor Emeritus Candidates

The deadlines for nominating Professor Emeritus candidates are: **October 6, 2006 (Fall); February 9, 2007 (Spring); and March 23, 2007 (Summer)**.

The Faculty Senate Professor Emeritus Committee will review candidates for Professor Emeritus during the following periods: **October 9 - 13, 2006 (Fall); February 12 - 16, 2007 (Spring); and April 2 - 6, 2007 (Summer).**

The Faculty Senate will approve all Professor Emeritus candidates by **October 13, 2006 (Fall); February 23, 2007 (Spring); and April 20, 2007 (Summer).**

Selection of the Gold Medallion Candidates

The deadline for nominating the Gold Medallion candidates is **March 23, 2007.**

The Faculty Senate Steering Committee will review candidates for the Gold Medallion award and will determine the award winner for August **(summer)** Commencement.

Steering Committee Vote

Election of New Faculty Senate Representatives from Each Academic Unit

Each dean/director should hold elections to elect new Faculty Senate representatives for their academic units during the **first two weeks of March (March 5 through March 16, 2007).** Senators shall be elected unit wide and not by departments or divisions. Once each academic dean/director has held elections for new Senate representatives, the deans/directors should submit the names of the newly elected Senators to the Vice President and Provost of Academic Affairs by **Monday, April 20, 2007.**