

D R A F T

**Faculty Senate Minutes
Florida A&M University
Tuesday, November 18, 2003
Lee Hall Auditorium
3:00 – 5:00 p.m.**

Presiding: Mary B. Diallo, Faculty Senate President

Attendance

Officers (Present)

Dr. Mary B. Diallo, President
Dr. Hudson Nwakanma, Vice President
Dr. Jackquelyn Bolden, Secretary
Dr. Dreamal Worthen, 6th President

Senators (Present)

Dr. Confidence Amadi	Dr. G. Thomas Bellarmine
Dr. Willie Cook	Dr. Adeline Evans
Dr. Beulah Hemmingway	Dr. Christopher Ikediobi
Dr. Maurice Holder	Dr. Ernestine Holmes
Dr. Elijah Johnson	Dr. Patrick Johnson
Dr. Robin Kennedy	Dr. Lekan Latinwo
Ms. Lisa McClelland	Dr. Yvonne McIntosh
Dr. Wendell Motter	Dr. Mitwe Musingo
Dr. Ebenezer Oriaku	Dr. Donald Palm
Prof. Thomas Pugh	Dr. Keith Tucker
Dr. William Tucker	Dr. Valerie White
Dr. Charles Wright	

SGA Voting (Present)

Ms. Roshell Rosemond

Ex-Officio Senators Non-Voting (Present)

President Fred Gainous
Dr. Larry Robinson
Executive Officer Fred T. Beckham Jr.

Senators (Excused)

Dr. Clyde Perry Brown
Dr. Joseph Johnson
Dr. Marian Smith

Dr. Shwanta Friday
Ms. Michelle Jones
Ms. Linda Williams

Other Faculty and University Officials

Dr. Fred Gainous
Dr. Larry Robinson
Ms. Pauline Hicks
Dr. Soronnadi Nnaji

At 3:10 p.m. a quorum was not established, however Dr. Diallo began sharing information.

President's Updates. Dr. Diallo and Dr. Worthen attended the Council of Deans' meeting on October 29, 2003. During that meeting, Registrar Michael James reported that a total of 13,014 students were enrolled this semester and that the registrations of 430 students were cancelled for non-payment. He added that 743 students, including 17 Ph.D. candidates, are scheduled to graduate in the fall, citing several successful joint projects, FAMU DRS Director Dr. Marvin Henderson reported that collaboration between FAMU and the FAMU DRS is going well. Provost Robinson announced that all tenure files have been submitted to respective deans, adding that applicants will be given five days to respond to a non-recommendation. Provost Robinson announced that individuals who retired under the D.R.O.P. program cannot be rehired without the written approval of President Gainous. It was reported that FAMU and TCC are negotiating a partnership that would allow FAMU to offer upper level courses at TCC. Dr. Chanta Haywood announced that the Graduate school will now be responsible for the binding of theses and dissertations.

Dr. Diallo reported that Dr. Michael Hubbard has agreed to continue to maintain the Faculty Senate Web site. She announced that Steering Committee meetings will be held in the SBI Building (East Wing, 416 Conference Room B) for the remainder of the academic year. Dr. Diallo thanked the faculty and administrators who worked in the Student Dining Hall on November 6, 2003.

The following Senators were appointed to university-wide committees:

Title III Search Committee

Dr. Merlin Langley

Sabbatical Leave Committee

Dr. Perry Brown
Dr. Gwen Dixon

Dr. Adeline Evans initiated a discussion about the withholding of FAMU administrators' paychecks, an action taken by Florida's Chief Financial Officer Tom Gallagher when FAMU failed to submit its financial statements more than a month after the deadline. Dr. Evans asked why such punitive actions were taken against FAMU. Some Senators noted that even if Mr. Gallagher's actions were

backed by law, withholding paychecks has never been the practice. Dr. Holder stated that FAMU was not the only university to submit its financial statements after the September 30 deadline. Dr. Evans urged the Senate to send a strong letter of protest to Tom Gallagher. This action was delayed until a quorum could be established.

A motion was made to table New Business to allow Dr. Robinson to address the Senate. The motion passed.

Dr. Larry Robinson stated that FAMU's financial statements had been submitted and were being reviewed by the State. He also confirmed that FAMU was not the only university that had submitted its financial statements after September 30.

Dr. Robinson was asked why this kind of delay did not occur last year. He answered that it may not have happened because the current administration was trying hard to establish a good accounting base before Enterprise Resource Planning (ERP) is implemented. In July, this administration was aware of the discrepancies and made an effort to address them. Some of these problems could be attributed to prior administrators, he added.

When asked what happened to the other universities that failed to submit their financial statements on time, Dr. Robinson said that he didn't know. That is a question that faculty would have to ask the State, he added. He stressed that there is no indication that this institution is not on a sound footing for this academic year and noted that this financial report should not be confused with FAMU's annual operating budget.

The Q & A session was interrupted to allow Dr. Nnaji, Curriculum Committee Chair, to make his report, because he had a 4:15 class in the School of Engineering.

The meeting was formally called to order at 3:40 p.m. The November 18 Agenda and the Faculty Senate minutes were approved.

Curriculum Committee-Dr. S. Nnaji. Dr. Nnaji reported that the Curriculum Committee is working with Dr. Pitter on procedures for processing new programs and courses for approval.

Dr Larry Robinson (continued)

Dr. Robinson stated that Dr. Gainous is allowing essential travel to continue and permitting faculty hiring, given this is the season for identifying and recruiting faculty and administrators. This freeze will impact the hiring of other new faculty. FAMU is reviewing the current freeze in light of a need to hire faculty, particularly adjuncts faculty. Dr. Robinson further indicated that the spring pre-registration indicates a need for more adjunct faculty for certain courses. When asked if the freeze would have an effect on student recruitment, Dr. Robinson indicated that it would, expressing concern that this is FAMU's prime recruitment period. He stated that an exception had been made for recruitment activities during the Florida Classic in Orlando, adding that other recruitment activities have been put on hold.

Responding to a question about faculty participation on the Journalism and Graphic Communication Search Committee, Dr. Robinson said that 4 or 5 faculty members are on that

committee. He further stated that even though the faculty and the administration may not always agree, it was the duty of the faculty to stay engaged.

When asked about a constitutional requirement that the Faculty Senate be represented by two members on all university-wide committees and councils, Dr. Robinson stated that he would abide by the constitution. He was also asked about faculty involvement in the budgeting process. When informed that the two senators on the Budget Committee had not received any notice of meetings, Dr. Robinson said that he was unaware of any meetings held by the Budget Committee.

At the end of the Q & A session, Dr. Robinson said that in spite of the recent negative press about FAMU, the University has received some good news from accrediting agencies. Health Care and Health Technology programs have been fully accredited. Computer Information Systems received a very good preliminary review. The Accreditation Committee for the College of Engineering was impressed with the feedback received from students and faculty. Dr. Robinson commended the faculty, pointing out that these accomplishments resulted from the faculty's hard work.

Committee Reports

Library Committee-Ms. Pauline Hicks. Ms. Hicks reported that the Library Committee will probably meet at the end of the semester. In response to a question asked during the October meeting, she stated that the Curriculum Library in the Gore Complex is not a part of Coleman Library. The space in the Gore Complex belongs to the College of Education. Ms. Hicks confirmed that the current library policy allows faculty to check out books for 3 weeks, with an additional one-week grace period. She added that the policy allows unlimited renewals. When asked if there are any plans to change the policy, she indicated that she could not provide an answer to that question at this point. Dr. Tucker asked if the policy could be changed. Ms. Hicks said she would speak to her director about the possibility of changing the policy. Dr. Lorenzo asked what had happened to the "wish list" of books that faculty in his unit had ordered. Ms. Hicks said that she would address that question at the next meeting. Dr. Holder recommended that a request for changes in the policy be made to the Library Committee. The motion passed.

Student Issues-Ms. Roshell Rosemond. Two SGA representatives are serving on the School of Journalism and Graphic Communication Dean Search Committee. SGA will participate in recruiting in Orlando. Ms. Rosemond reported that SGA held a successful retreat in Jacksonville and that SGA is sponsoring a Grant Writing Seminar in Perry- Paige Auditorium on December 5th, 7:00-9:00 p.m. She thanked Drs. Diallo and Nwakanma for attending the SGA Senate Meeting on November 3, 2003. She also announced that the *Famuan* publishes updates on bills that are being considered and passed in the SGA Senate.

President Gainous' Report

Dr. Fred Gainous apologized to the Senators for the negative press FAMU had received in the *Tallahassee Democrat*. He gave an update on the status of FAMU's financial statements, confirming that Florida's Chief Financial Officer Tom Gallagher had released the checks of 19 FAMU administrators. Dr. Gainous discussed some of the factors that caused the University to submit its financial statements after the September 30 deadline. Before leaving, he encouraged

faculty to attend the Brown Bag Luncheons. Dr. Gainous also thanked the Faculty Senate for its support of FAMU.

Dr. Evans moved that a letter be written and sent to Tom Gallagher to show the faculty's displeasure at the withholding of the salaries of 19 administrators. Dr. Evans said that state officials should know that we consider this an unfair action. The motion passed. Dr. William Tucker, Dr. Hudson Nwakanma, Dr. Maurice Holder, Dr. Charles Wright, Dr. Adeline Evans agreed to serve on an ad hoc committee to write the letter.

Honorary Doctorate Committee-Dr. Patrick Johnson. The Committee met Friday, November 11, at 1:30 p.m. to consider Dr. Henry Lewis' nomination of Dr. Sidney A. McNairy, Jr. for the Honorary Doctorate Degree. The Committee recommended approval of McNairy's nomination. Dr. Patrick Johnson moved that Dr. McNair's nomination for the Honorary Doctorate Degree be approved and forwarded to the President. The motion passed.

Brown Bag Luncheon-Dr. Lorenzo. Approximately seventy-seven faculty and staff attended the Brown Bag Luncheon. The publicity campaign was very successful. Mrs. Bruce and Mrs. Petties emailed the announcement to the university community. Flyers were posted and passed out to deans. Parking, student retention, budget problems, and graduation rates were some of the items discussed at the luncheon. The past three Brown Bags Luncheons have been successful. General Studies Dean Dr. Dorothy Henderson and Assistant Professor of History Dr. Willie Butler will discuss student retention at the next faculty forum. The Committee is trying to decide on the best time for the next meeting.

Election of Representatives:

Tenure and Promotion. The Faculty Senate elected Dr. Marian Smith, College of Education, to serve on the University-Wide Tenure and Promotion Committee.

Advisory Council of Faculty Senates. The Senate Steering Committee recommended that the Faculty Senate President, Vice President, and Immediate Past President serve on the Advisory Council of Faculty Senates. The motion passed.

State of Shared Governance-Dr. Hudson Nwakanma. The Governance Committee will be made up of faculty with the expertise to conduct and analyze a survey on shared governance at FAMU. Dr. Nwakanma said that the Committee on Committees would distribute a list of Faculty Senate committees and urge members to identify colleagues in their units who would like to serve on one or more of them. Dr. Holder noted that 10-12 years ago, the Faculty Senate conducted a similar survey.

Dr. Diallo asked for nominations and volunteers to work on the Constitution and By-Laws Committee. The following list of names will be submitted to President Gainous for consideration.

1. Dr. Adeline Evans
2. Dr. Willie Cook
3. Dr. Maurice Holder
4. Dr. G. Thomas Bellarmine

5. Dr. Wendell Motter
6. Dr. Yvonne McIntosh
7. Dr. Mitwe Musingo
8. Dr. Robin Kennedy
9. Dr. Beulah Hemmingway
10. Dr. Patrick Johnson
11. Dr. Maria Hinds
12. Dr. Barbara Mosley

Announcements. Campus Technology Network Shutdown. The FAMU server will shut down from November 21 to December 1, 2003, for an extensive upgrade. The Faculty Senate applauded Dr. Robinson and Dr. Phyllis Gray-Ray, Vice President for Research, for the new policy that redistributes a percentage of overhead dollars to principal investigators and academic units. A motion was moved to commend Drs. Robinson and Gray-Ray for this action. The motion was moved, seconded and passed.

The meeting adjourned at 5:30 p.m.

Submitted by: Dr. Jacquelyn Bolden
Mrs. Rebecca Bruce